

STATE BOARD OF ELECTIONS  
STATE OF ILLINOIS

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March 17, 2009

**SBE Filing Activity for Political Committee(s):**

The SBE averages about 3,600 active committees on file at any one time. However, we currently have over 3,900 active committees on file because of the Consolidated Election of April 7, 2009.

**Type of Filing Committees:**

- State Committee
- Local Committee
- State & Local Committee
- Non-Profit Organizations

**Committees must file the following:**

- D-1 Statement of Organization
- D-2 Pre-election Report or a Statement of Non-Participation
- D-2 Semi-annual Report
- Final Report once a committee chooses to terminate its activity
- A-1 for contributions in excess of \$500 received in the 30 day period prior to an election except General Primary and that starts on January 1<sup>st</sup> and runs through the day prior to the General Primary Election
- Raffle Application(s) must be submitted and approved before a political committee may conduct a raffle as a way of raising money for your committee.
- Raffle Report(s) must be submitted for each approved raffle.

**How do committees file?**

A committee must file a D-1, Statement of Organization, once it exceeds \$3,000 within a 12 month period and qualifies as a political committee. The D-1 must be filed within 10 business days unless it is in the 30 day period prior to an election and then it must be filed with 5 business days. All subsequent reports filed by committees must be filed electronically if the committee has either more than \$10,000 in receipts, expenditures or its balance exceeds \$10,000. Currently more than 70% of the committees on file file electronically. Many committees are opting to file electronically even though they are not required to. The electronic reports are available immediately once they hit the SBE servers. Only the D-1 and raffle application/report cannot be filed electronically at this time.

Committees that are not required to file electronically submit the reports to the SBE the old fashion way on paper. The SBE started scanning all paper reports and correspondence as of Jan 2, 2009. Therefore, all reports are available on-line as soon as they are filed.

Non-Profit must file their reports on paper and they are not available on line. It would take additional resources to accomplish this. We would have to modify CDS (internal management system of the SBE) for this to occur.

**Desk Reviews:**

All reports that are filed by political committees are reviewed by staff. Contact may occur between the SBE staff and the committees on file if additional information is needed to bring the committee into compliance with the Act. The staff utilizes previous reports filed by the political committee and they also cross check contributions between political committees to assure that all contributions are being reported.

**On-Line Availability:** [www.elections.il.gov/campaigndisclosure](http://www.elections.il.gov/campaigndisclosure)

The SBE website is a one stop shop for all campaign disclosure information. Since we are now imaging all paper documents and with electronic reports the public has total access to all reports filed by political committees. The information is instantly available, making the disclosure system very transparent. We have printouts of the information contained on the website made available for your review.

**State Procurement/Pay to Play-PA 95-0971:**

The SBE is responsible for the registration of Business Entities that have a state contract(s) that in the aggregate exceeds \$50,000 annually. The Business Entities must provide a copy of the certificate of registration to the procurement officer that is handling this procedure. Also, if a business entity is bidding on a state contract(s) that exceed \$50,000 they must register as well and provide a copy of the certificate registration to the procurement officer that is handling the procedure. The SBE has implemented a paper filing option until the electronic registration is available. The statute required that the Business Entities register electronically, but the Board did not have the time or the resources to have this in place by January 1, 2009. The Legislature stepped in and passed SB 761 and the Governor signed this legislation on Wednesday, March 11<sup>th</sup>, that codified the SBE's Emergency Rules and has given the Board until August 1<sup>st</sup> to implement the electronic registration. Since the first of the year over 3,800 business entities have registered with the Board.

**On-Line Availability:** [www.elections.il.gov/businessregistration](http://www.elections.il.gov/businessregistration)

The SBE website also has all information needed for the Business Entity Registration. It includes the relevant statute and registration form for a Business Entity to register with the SBE. Also, included on the website is a link to CMS Procurement Bulletin as well as a link to the Governor's Executive Order Executive Order #3. We have printouts of the information contained on the website made available for your review.

**Additional Thoughts:**

The Board is receptive to any new initiative the Legislature proposes. If the changes proposed impacts the current filing requirements of the Campaign Disclosure Act, the Board would need additional time and money to update the aging electronic filing software (IDIS). Also, any other initiatives proposed would need to be funded as we cannot implement without proper funding.



### **Assessment of Civil Penalties:**

- D-1 is assessed at \$25 per day for each day late
- Pre-election Report is assessed at:
  - 1<sup>st</sup> Violation \$5000 and under \$100 per day to max of \$5000
  - 1<sup>st</sup> Violation over \$5000, \$200 per day to max of \$5000
  - 2<sup>nd</sup> Violation \$5000 and under \$200 per day to max of \$5000
  - 2<sup>nd</sup> Violation over \$5000, \$400 per day to max of \$5000
  - 3<sup>rd</sup> Violation \$5000 and under \$300 per day to max of \$5000
  - 3<sup>rd</sup> Violation over \$5000, \$600 per day to max of \$5000
- Semi-annual Report is assessed at:
  - 1<sup>st</sup> Violation \$5000 and under \$25 per day to max of \$5000
  - 1<sup>st</sup> Violation over \$5000, \$50 per day to max of \$5000
  - 2<sup>nd</sup> Violation \$5000 and under \$50 per day to max of \$5000
  - 2<sup>nd</sup> Violation over \$5000, \$100 per day to max of \$5000
  - 3<sup>rd</sup> Violation \$5000 and under \$75 per day to max of \$5000
  - 3<sup>rd</sup> Violation over \$5000, \$200 per day to max of \$5000
- A-1 Report are assessed at the amount of the donation not timely reported, but the Board has the authority to reduce the amount of no less than 10% nor more than 100% of the total of the amounts not timely reported.

Attached is a chart of assessments levied and payments collected from 2005 through 2008.

**2005**

<b>REPORT TYPE</b>	<b>NUMBER OF FINES</b>
June semi-annual	184
December semi-annual	140
February pre-election	5
April pre-election	64
Schedule A-1 February	21
Schedule A-1 April	120
D-1	13
"MA"	46
<b>TOTAL</b>	<b>594</b>

**Total Paid 2005 - \$160,242.68****2006**

<b>REPORT TYPE</b>	<b>NUMBER OF FINES</b>
June semi-annual	143
December semi-annual	180
March pre-election	68
November pre-election	65
Schedule A-1 March	204
Schedule A-1 November	284
D-1	20
"MA"	96
<b>TOTAL</b>	<b>1060</b>

**Total Paid 2006 - \$108,595.57****2007**

<b>REPORT TYPE</b>	<b>NUMBER OF FINES</b>
June semi-annual	137
December semi-annual	282
February pre-election	31
April pre-election	61
Schedule A-1 February	209
Schedule A-1 April	137
D-1	18
"MA"	170
<b>TOTAL</b>	<b>1045</b>

**Total Paid 2007 - \$127,446-92****2008**

<b>REPORT TYPE</b>	<b>NUMBER OF FINES</b>
June semi-annual	270
December semi-annual	226
**November pre-election	59
Schedule A-1 February	208
Schedule A-1 November	46
D-1	16
"MA"	83
<b>TOTAL</b>	<b>908</b>

**Total Paid 2008 - \$126,095.11**

**Note – "MA" stands for "multiple assessments" and denotes fines of more than one type assessed against the same committee at the same time.**

**\*\*Public Act 95-0006 eliminated the Pre-election report for the February 2008 General Primary Election. Please note - The Campaign Disclosure Division has not completed compiling assessments for the delinquent filing of Schedule A-1's from the November election.**



**Illinois**  
**State Board of Elections**

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## Campaign Disclosure

**Notice to committees regarding the March 3, 2009 special Congressional primary election**

### What's New

1. 2009 Campaign Disclosure Seminar Flyer
2. Campaign Disclosure Seminars
3. Latest Reports Filed
4. 2009 Campaign Disclosure Calendar

### Most Popular

1. Contributions Search
2. Candidate Disclosure Search
3. Committee Search
4. Latest Reports Filed
5. Search Vote Totals

### Top Documents

1. 2009 Campaign Disclosure Calendar
2. BERP Registration Form
3. 2009 Candidate's Guide
4. 2009 Local Election Official's Handbook
5. Public Act 95-0971

### Search The Site

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### Report Filings

#### Report Types

- Semi-Annual Report
- Pre-Election Report
- Schedule A-1
- Statement of Nonparticipation
- Final Report

#### Current Filing Activity

- Current Reports Filed
- Latest Reports Filed

#### Calendar of Reports Due

- 2007 Campaign Disclosure Calendar
- 2008 Campaign Disclosure Calendar
- 2009 Campaign Disclosure Calendar

### Learning About Campaign Disclosure

#### Understanding Campaign Disclosure

- Campaign Disclosure Act and Rules and Regulations
- Guide to Campaign Disclosure
- Glossary of Common Campaign Disclosure Terms
- Political Committee Acronyms (Pacronyms)

#### Brochures

- Are You Required to File?
- Electronic Filing of Campaign Disclosure Reports
- A Guide for Fundraisers
- Committee Treasurers Duties and Responsibilities
- A-1's Made Simple
- How to Raffle
- Raffles Act
- Rules and Regulations for Raffles

#### Campaign Disclosure Seminars

- 2009 Campaign Disclosure Seminar Flyer
- February 7, 2009 Archived Campaign Disclosure Downlink Seminar (Windows Media Player)

#### Money and Elections

- 2000 Report
- 2002 Report
- 2004 Report
- 2006 Report

#### FAQ

### Search Contributions and Expenditures

#### Information Available Online

#### Obtaining Information

#### Search Options

- Committee Search
- Candidate Search
- Proposition Search
- Contributions Search
- Expenditures Search
- Committee Totals Search
- Summary Committee Totals Search

### Campaign Disclosure Forms

#### Notification of Obligation to File

- D-5 Notification of Obligation

#### Political Committee Report Filing Forms

- D-1 Statement of Organization
- D-2 Report of Campaign Contributions and Expenditures
  - Schedule A - Itemized Receipts
  - Schedule I - Itemized In-Kind Contributions
  - Schedule B - Itemized Expenditures
  - Schedule C - Itemized Debts and Obligations
  - Investment Schedule
  - Asset Schedule
- Schedule A-1 - Report of Campaign Contributions of More than \$500
- Code of Fair Campaign Practices

#### Raffle Forms

- License Application to Conduct a Raffle
- Raffle Report

#### Enforcement

- Civil Penalty Appeal Forms
  - Appeal Affidavit
  - Request for Hearing
  - Waiver of Appearance
- D-4 Complaint for Violation of the Campaign Disclosure Act

#### Non-Profit Registration Form

- Statement of Registration for Non-Profit Organizations

#### Notification of In-Kind Contribution

- In-Kind Contribution Notification Form

### Electronic Filing of Campaign Disclosure Reports

#### Who must File Electronically?

#### IDIS Electronic Filing Software

- Download IDIS
- Download the IDIS Training Manual

#### For Vendors Only

- Download the Vendor Developer Pack Version 1.2
- IDIS Vendor Testing Policy

#### Filer Identification Number and Password

#### Training and Support

#### Electronic Filing Waiver Program

### Enforcing the Law

#### Civil Penalty Assessments

- Section 125.425

#### Mandatory Elec. Filing/Penalties for Paper

- Section 100.150

#### Fines Due

- Fines Due List

#### Filing a Complaint

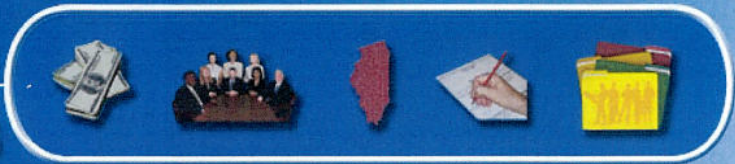
- Form D-4

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# Illinois State Board of Elections



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1. Registration Process (BEREP)

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## Business Registration (BEREP)

### Business Entity Registration for Procurement (BEREP)

#### BEREP

- [Public Act 95-0971](#)
- [BEREP Registration Form](#)
- [Emergency Rules](#)
- [BEREP Registration Process](#)
- [Governor's Executive Order #3](#)

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